



MIDDLETON PARISH COUNCIL
MINUTES OF A MEETING HELD AT THE RECREATION ROOM
CHURCH LANE MIDDLETON
Date 5/5/2021 Meeting 10 of 2020/21

Present Councillors

Gill Keegan Chair (GK) Chair
Peter Rotherham (PR) Vice-chair
James Beamish (JB)
Graham Smith (GS)
Peter Rawlins (PRw)

1. Apologies (due to restrictions on numbers allowed to attend)

Andy Jenns County Councillor (AJ)

Mark Simpson Borough Councillor

Clerk in Attendance Tony Harris (TH)

Public in attendance

Cllr. Keegan welcomed everyone to our meeting and confirmed that the meeting was being conducted, in accordance with the Covid-19 risk assessment guidelines produced by the Clerk and approved by all Councillors. The MPC was also updated in real time by MPC WhatsApp on all local events and allowing MPC to be fully briefed at all times.

2. Police Surgery

None

3. Declarations of Pecuniary or other interests.

None

4. Minutes of the Parish Council meetings held on 11/3/2021

The previous minutes were duly signed Chairman Cllr Keegan

5. Matters Arising

- a. Glass ordered for Travellers rest Cllr. Rawlins informed the Committee.*
- b. Need to monitor road conditions on Coppice lane - Cllr. Keegan.*
- c. Library door needs some adjustment Clerk to fix when weather improves.*
- d. Insurance at MCC has been discussed with tenant with agreement for them to contribute towards MPC insurance costs.*
- e. Cllr. Keegan asked for an update on the oil spillage on Crowberry lane, Clerk advised the committee that engine oil had been found and that Severn trent had*



confirmed where the oil entered their pipe work but that they had no powers of entry, This was down to NWBC to gain entry when they could determine the source and take legal action accordingly MPC would seek prosecution of the culprit when identified.

Ref	What	Who	When
N1	<i>Letter from HS2 requesting access to MPC land at the rear of Row end cottages? Cllr. Keegan to investigate</i>	Cllr. Keegan	May
N2	<i>A request from a resident to add Middleton Neighbourhood watch details to the website-Cllr. Beamish to supply details to the Clerk</i>		
N3	<i>Cllr. Beamish needs a set of keys for the store Cllr. Keegan to source a set</i>		

PENDING / ONGOING ACTIONS

Ref	What	Who	When
P1	<i>TRAVELLERS REST</i> <i>Build complete apart from snagging list two bricks to be replaced and internal roof cover to be added – signage also needs to be ordered – glass now fitted</i>	Clerk/	MAY
P2	<i>Play area work. A breakdown of works and costs to be secured, including separate cost of fitting of basketball net.</i>	Clerk/Cllr Rawlins	MAY
P3	<i>WCC highways treatment of Coppice lane has made the road seem more unsafe and without Covid more accidents would have occurred but MPC need public support for a robust challenge to WCC highways-to be reviewed we need to monitor conditions ongoing</i>	Clerk	PENDING
P4	<i>Library door remedial work on the door to be completed</i>	Clerk	MAY
P5	<i>Clerk to check on MCC insurance policy,- Ensure insurance to cover Fete is included.</i>	Clerk	April
P6	<i>Oil spillage latest includes new spillage of what is believed to be engine oil Severn Trent have located the source point at which it enters their pipework. Clerk to produce update report-awaiting NWBC and Severn Trent to agree follow up</i>	Clerk	
P7	<i>Investigate solar panel speed signs, put on hold as requires WCC approval and no response received raise with WCC ;to Clerks emails</i>	Clerk	PENDING
P8	<i>MCC tenant requested name change and new 15 year lease agreement. Name change complete, new 15 year</i>	Clerk	May



	<i>lease to be sorted.</i>		
P9	<i>Need to sort out shed and shed within the shed – this work has started with support from Irene and Martin Ryan</i>	All	JULY ONING

CLOSED ACTIONS

Ref	What	
C1	<i>Clerk to contact all MM advertisers to determine future adverts, demand. To resume for April edition. Yoga has been discontinued</i>	Completed
C2	<i>Consideration is to be given to VE day celebrations Union jack flown commemorative screen display and silhouette soldier displayed at front of Village Hall</i>	Completed
C3	<i>N7 Following a request to hold a wedding reception on the Village Green. After consideration permission was not given. To inform the wedding party of the decision</i>	Completed
C4	<i>N8 To place order for new benches/tables for the village green at a cost of £2982</i>	Completed
C5	<i>N10 Two green bin permits needed cost £80 stickers obtained</i>	Completed
C6	<i>K5 Bandstand railing installation</i>	
C7	<i>K7 Picnic tables purchased and erected</i>	

KEY FINANCIAL PROJECTS

Ref	What	Who	When
K1	TRAVELLERS REST <i>Build complete apart from snagging list. Came in £150 under budget at £4850. New notice board to be obtained</i>	Cllr.Rawlins	JUNE
K2	GARAGES (Church Lane) <i>NWBC still keen to go ahead with the scheme but will now be later in the year due to Covid 19. This is now a new financial year project realistically.</i>	Clerk	2021/2022
K3	CEF Grant <i>Two grants to be looked at for the hall extension repair and the hall rebuild at a later date</i>	Clerk	May/June
K4	PLAYAREA <i>RFQ submitted to several contractors for the repairs and updating the play area equipment including introduction of new Play equipment</i>	Clerk	June
K6	LAYBY <i>Thought to be given on how we can convert the impromptu layby in Church lane to discourage Fly tipping</i>	Clerk	2021/2022 On Hold



6. Samuel White Trust and other Community Organisations

- a. *None*

7. High Speed Rail Line

- a. *Letter from HS2 requesting access to MPC land at the rear of Row end cottages? Cllr. Keegan to investigate*

8. Community Centre

- a. *It was agreed to move to a new 15 year lease agreement with the first action being a change of company name requested MPC to engage our solicitors to ensure all legal matters are covered. Our tenant is much valued and we would like to secure long term financial commitment and gain for the village we are still awaiting a signed copy of the contract pertaining to name change.*

9. Village Green Development

- a. **See Actions**

10. Middleton Recreation Room

- a. *A new porch is to be fitted to the front of the Village Hall thanks to a grant from Cllr. Simpson of £1500 it was unanimously agreed that a further grant of £500 would be made by MPC to help with the costs.*

11. Reports of Councillors and Clerk

Cllr. Keegan

- a. *A request from a resident to add Middleton Neighbourhood watch details to the website-Cllr. Beamish to supply details to the Clerk*
- b. *It was raised that a resident was possibly going to convert a paddock into a garden – the Clerk explained that this would require planning permission*

Cllr. Smith

- a. *Nothing to report*

Cllr. Beamish

- a. *Reported a large pot hole at the bottom of Church lane.*

Cllr. Rotherham

- a. *Pot holes are occurring again all around the parish.*
- b. *Cllr. Beamish needs a set of keys for the store Cllr. Keegan to source a set*
- c. *Crowberry lane taking a beating with the heavy traffic loads.*
- d. *Bob Webb leaving which creates a new position on MUFT, though he may stay on it.*
- e. *Since introduction of green bin charges we have seen an increase in fly tipping*



Cllr. Rawlins

a. Raised issue of fly tipping in Park lane

Cllr. Jenns

No Report

Cllr. Simmons

No Report

Clerk

12. Correspondence

13. Planning matters

Willows stable follow up work

Atlantic nurseries – ongoing

RJB Repairs – meeting held

NWBC/WCC

Local elections

General.

Green bins

MRR BT/postal address registration for broadband

MCC lease for further 15 years

HS2 letter

HS2 map

Middleton Matters

WALC

Councillor conduct guidelines

14. Finance Report

2020/21 year end figures

Revised draft



Available funds in current account A/c 00411787	31/03/2021	26,718.00
Available funds in reserve account A/c 29525357	31/03/2021	7,368.00
Grand total		<u>34,086.00</u>

unpresented cheques

name	cheque	value		description	date	
P jenkins	2208		34.38	tree stakes	27/03/2021	
D Davis	2209	4,850.00		travellers rest	27/03/2021	
Commucorp	211	12.00		subscription	28/03/2021	
		<u>4,896.38</u>				
		Balance		A/c 00411787	31/03/2021	34,086.00
						-
						4,896.00
			year end			29,190.00
		Balance		A/c 29525357		7,368.00
				Deposit on hold		-
						4,000.00
				reserve		3,368.00
			total funds			21,822.00
						7,368.00
						<u>29,190.00</u>

15. Public Questions and Comments.

No public present

16. The Chair proposes

None.

17. Any other business



18. Date of next meeting
Wednesday 26^h May 2021 6pm

Meeting closed at 8.05 pm

Signed _____ **Date** _____